

Millisle Primary School  
Abbey Road  
Millisle  
Newtownards  
BT22 2DD

Controlled Primary School

Enrolment No. 225  
Admissions No. 30

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Principal: Mr I McManus BEd (Hons)  
Chair of Board of Governors: Mr S Cassells

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### ***Respective Functions of the Board of Governors***

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

### ***Admissions Criteria***

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

When considering which children should be selected for admission, the Board of Governors will only take into account information which is detailed on the application or provided directly to the school. Parents/Guardians should therefore ensure that all information pertaining to their child and relevant to the school's admissions criteria is stated on the application or provided directly to the first preference school. Examples of such information include whether the child has brothers/sisters attending the school, or is the eldest child in the family.

Only children of compulsory school age will be considered for admission.

In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the school before any child not resident.

### **Year 1 Intake**

If the school is over-subscribed, pupils will be admitted according to the following criteria, applied in the order set down.

- 1 Children who have a brother/sister, step brother/sister presently enrolled in the school (Please list name(s) and current class(es)).
- 2 Children who are the eldest or only child in the family -\* see below.
- 3 Other children.

### **Supplementary Criterion**

In the event of over-subscription, in any of the above criteria, the following sub-criterion will be applied – **children who live closest to the school, as measured by the shortest walking distance, will be given priority.**

Walking distance means that as measured on public footways or footpaths or paths in public areas from home to the front entrance of the school building, using a trundle wheel.

\*The term eldest is defined as children who, at the date of their application, are the eldest child of the family to be eligible to apply for admission to the school. This covers only children and treats multiples (eg twins) as joint eldest. The term eldest also includes children where an elder child of the family was not eligible to attend Millisle Primary due to attending a special school or unit and children where a child is more than 7 years younger than their next eldest sibling.

### ***Duty to Verify***

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### ***Waiting List Policy***

Should a vacancy arise after the Open Enrolment procedures concludes all applications for admission to Primary One that were initially refused, new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic year.

The school will contact you in writing if your child gains a place in the school by this method.

Your child's name will be automatically added to the list. Please contact the school if you wish your child's name to be removed from the list

**Y2-Y7 Intake Criteria to be applied as above.**

<b>APPLICATIONS AND ADMISSIONS TO PRIMARY 1</b>		
<b>Year</b>	<b>Total Applications</b>	<b>Total Admissions</b>
<b>2018/19</b>	<b>39</b>	<b>33</b>
<b>2019/20</b>	<b>24</b>	<b>24</b>
<b>2020/21</b>	<b>30</b>	<b>30</b>