

Telephone: 028 9266 5527

E-Mail:
info@centralps.lisburn.ni.sch.uk

Website: www.lisburncentralps.com

Principal: Mrs A Poots M.Ed. B.Ed. PQH(NI) AMBDA

Chair of Board of Governors: Mr R Irvine

Respective Functions of the Board of Governors

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

Admissions Criteria for 2021-2022

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure opens on 7 January 2021 at 12noon (GMT) and an application submitted by the closing date of 29 January 2021 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

Year 1 Intake

It is normal policy that only children of compulsory school age (ie those who have attained the age of 4 before 2 July 2021) will be considered for admission to Year 1. Priority will be given to children resident in N Ireland at the time of application. In the event of over-subscription, pupils will be admitted in accordance with the following criteria and in the order stated:-

- 1 Children with an older child of the family who will be enrolled at the school in September 2021.
Name(s) and year group(s) must be stated on the application.*
- 2 Children who will be transferring from the school's Nursery Unit.
- 3 Children whose parents are employees of the school.
- 4 Children who, at the date of their application, are the eldest or only child of the family eligible to apply.
- 5 Children whose parents can demonstrate a family connection with the school (i.e. brother/sister or parent previously attended).
- 6 Other children of compulsory school age.

*** Child of the family as defined by the Department of Education includes siblings, step siblings, fostered, orphaned and adopted children.**

It is the responsibility of parents to ensure that information which is relevant to the above criteria is included on the application or provided to the 1st preference school.

Supplementary Criterion

In the event of over-subscription by application of any of the above criteria, preference will be given to children on the basis of the proximity of their home to the school as measured by a straight line using Ordnance Survey Northern Ireland Distance Measurement Tool (or equivalent). Where 2 or more children live equidistant from the school the eldest child will be given priority.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

Waiting List Policy

A Waiting List Policy exists for all unsuccessful applicants. Should a vacancy arise after the Open Enrolment procedure has concluded, all applications for admission to Lisburn Central Primary School that were initially refused along with new applications, late applications and applications where new information has been provided will be treated equally and the published criteria applied. This waiting list will be in place until the end of the academic school year.

The school will contact parents if their child gains a place in the school by this method.

The names of all children who do not obtain a place in Lisburn Central Primary School will initially be added to the waiting list until the end of June. Please contact the school if you wish for your child's name to be removed from the list.

This Policy is available from the school.

Admissions to Y2-Y7 classes and to Y1 after the beginning of the school year

Criteria 1 and 3 - 6 will be applied in that order.

APPLICATIONS AND ADMISSIONS TO PRIMARY 1		
Year	Total Applications	Total Admissions
2018/19	28	28
2019/20	23	23
2020/21	20	20