

CASE for CHANGE – Supporting Information

SUMMARY/OVERVIEW

AREA PLANNING DISTRICT	Newry, Mourne and Down
DP NUMBER	DP 576
PROPOSER	Kim Scott Acting Director of Education Education Authority
SCHOOL(S) NAME	Killyleagh integrated Primary School
SCHOOL REFERENCE	405-6709
TYPE	Primary
MANAGEMENT	Controlled Integrated
DP PUBLICATION DATE	Week commencing 18 March 2019
PROPOSAL	Killyleagh Integrated Primary School will decrease its admissions and enrolment numbers from 25 to 18 and 175 to 126 respectively, with effect from 1 September 2019, or as soon as possible thereafter.

STATUTORY CONSULTATION

Note: It may be necessary for documentary evidence to be provided to show that the statutory procedures have been followed. It is essential that relevant parties retain this information.

The following is to be completed by the Proposer and signed off by them.

EDUCATION AUTHORITY COMMENTARY ON PRE-PUBLICATION STATUTORY CONSULTATION

<p>PROPOSER</p> <p>Provide detail of consultation with the BOGs, teachers and parents of the affected school(s) – dates of meetings/letters. Good practice suggests all staff (including non-teaching) should be consulted as well as pupils. Summary and assessment of views received – how were these taken into account before publication of the DP?</p>	<p>In accordance with Article 14 of the Education and Libraries (Northern Ireland) Order 1986 a copy of the proposal was sent, on 7 January 2019, to the parents, staff and Governors of Killyleagh Integrated Primary School with their comments to be returned to the Education Authority by 1 March 2019.</p> <p>Three responses were received from Governors of Killyleagh Integrated Primary School – all three responses were in support on the proposed change to the admission and enrolment figures of the school.</p> <p><u>EA response</u></p> <p>The Authority welcomes the positive response from the Governors of the school.</p>
<p>CONFIRMATION BY THE PROPOSER</p>	<p>I confirm that the school(s) BOGs, Staff and Parents of pupils attending Killyleagh Integrated Primary School were consulted on 7 January 2019 which ended on the 1 March 2019 and Equality Screening of the proposal has been carried out and the statutory requirements of the Rural Needs Act (NI) 2016 (where appropriate) have been considered.</p> <p>NAME: Kim Scott</p> <p>OFFICE HELD: Acting Director of Education</p> <p>SIGNED: </p> <p>DATE: 14 March 2019</p>

ASSOCIATED PROPOSALS

<p>DP XXX</p> <p>Published DD/MM/YY</p>	<p>None</p>
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The following is to be completed and signed off by the EA.

EDUCATION AUTHORITY COMMENTARY ON PRE-PUBLICATION STATUTORY CONSULTATION

<p>THE EDUCATION AUTHORITY</p>	<p>I confirm that the schools which the EA consider might be impacted by this proposal were consulted on the 7 January 2019 to 1 March 2019.</p> <p>NAME: Kim Scott</p> <p>OFFICE HELD: Acting Director of Education</p> <p>SIGNED: </p> <p>DATE: 14 March 2019</p>
<p>Provide detail of consultation with schools that may, in the EA's opinion, be affected by the proposal - list of schools, dates of letters issued to schools/meetings.</p> <p>Summary of views received (number of responses, recurring themes, petitions, community support or opposition).</p> <hr/> <p>Responses/Assurances in respect of issues raised during consultation.</p> <hr/> <p>Dates of EA meetings e.g. Education Committee/ Board etc.</p> <p><u>Details of issues raised by members of EA Board</u></p>	<p>In accordance with Article 14 of the Education and Libraries (Northern Ireland) Order 1986 a copy of the proposal was sent, on 7 January 2019, to a total of 25 local schools with their comments to be returned to the Education Authority by 1 March 2019.</p> <p>There were 2 responses to this proposal – both in support.</p> <p><u>Down High School</u></p> <p>The Board of Governors of Down High School considered the proposal and agree with it.</p> <p>The quality of education provided at the school will continue to improve.</p> <p>The Authority is progressing an SEP scheme which will result in the school having access to improved accommodation suitable for a 4 class base school.</p> <p><u>Controlled Schools' Support Council</u></p> <p>The CSSC is in support of the publication of the development proposal to decrease the admissions and enrolment numbers of Killyleagh Controlled Integrated Primary School.</p>

	<p>Evidence suggests that a decrease in the approved enrolment is not expected to have a significant impact on other schools in the area.</p> <p>This development proposal was discussed by the EA's Education Committee at its meeting on 14 March 2019.</p> <p><u>EA response</u></p> <p>The Authority maintains the proposed decrease in the admissions and approved enrolment of Killyleagh Integrated Primary School will ensure the local community has access to integrated education for the long term and will assist the school's future development of the school building.</p>
<p>EDUCATION AUTHORITY COMMENTS</p> <p>In the context of planning on an area basis - what is the EA's view of the proposal, taking into account any pre-publication consultation. Does the EA support the proposal?</p> <p>NAME: Kim Scott</p> <p>OFFICE HELD: Acting Director of Education</p> <p>SIGNED: </p> <p>DATE: 14 March 2019</p>	<p>The Education Authority supports the proposal as the proposer.</p> <p>There is ongoing demand for places at Killyleagh Integrated Primary School however the current admissions and approved enrolment figures are not in keeping with the accommodation available at the school or the long-term projections for the school.</p> <p>The Authority believes that adjusting the approved enrolment to 126 from 175 is the most appropriate action to meet the long-term need for integrated provision in the area. This figure is still above the current enrolment of the school and will allow the school some degree of flexibility for possible future expansion without putting in place additional places which will never be utilised.</p>

1.0 BACKGROUND

1.1 Killyleagh Integrated Primary School is a controlled integrated co-educational primary school and is situated on the main Shrigley Road on a 0.58 hectare site. The school transformed to controlled integrated status in September 2016 and provides education to the town of Killyleagh and the immediate surrounding country area. A nursery unit was added to the school in 2017.

The school has an approved enrolment of 175 with an admissions figure of 25 and this places the school into the 6 class base category.

At this time the school makes use of 4 classrooms for teaching with the remaining rooms being utilised by the school to meet the educational needs of the pupils – a full breakdown of the accommodation is provided in Table 1 below.

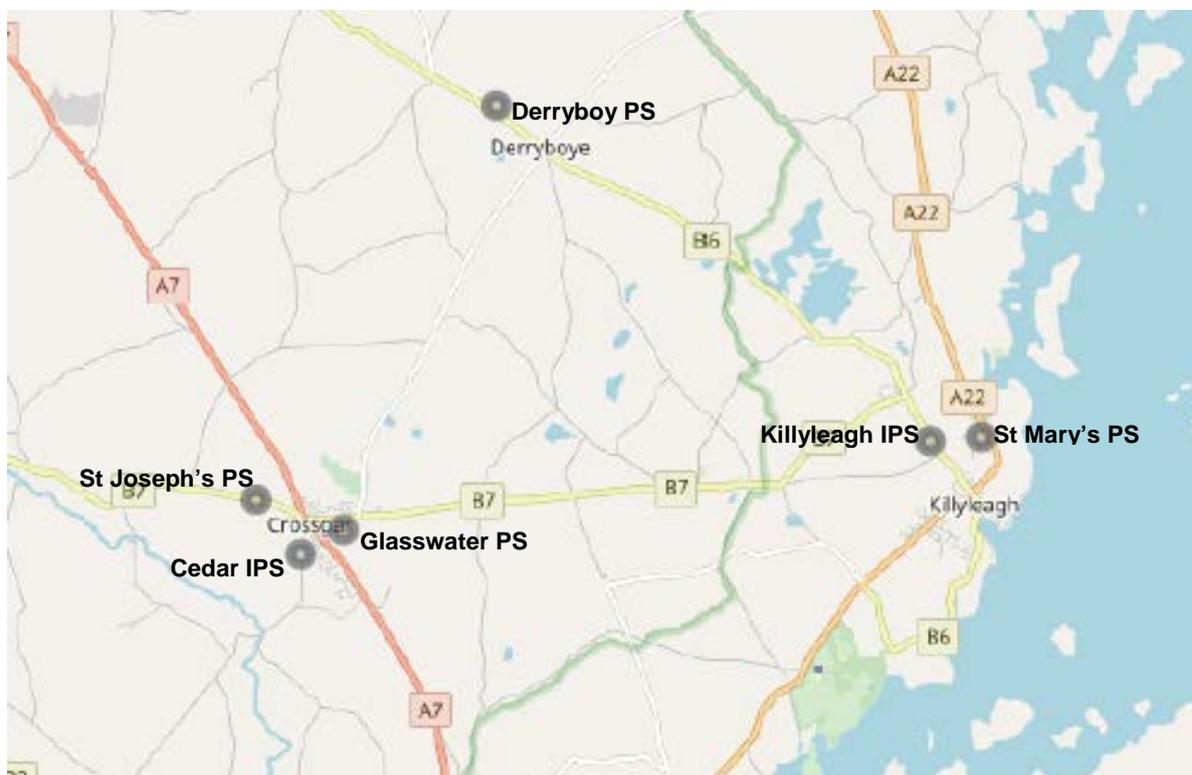
Table 1 - Accommodation			
Use	Actual Accommodation		Additional Information
	Number	Area (m2)	
Classroom	1	43	Undersized
Classroom	1	47	Undersized
Classroom	1	48	Undersized
Classroom	1	44	Undersized
Nursery unit	1	54	Undersized
Multi purpose Hall	1	106	Undersized
Dining Hall	1	79	
Staff Room	1	29	
Principal Office	1	11	
General Office	1	5	Undersized
Reading Recovery	1	15	
Library	1	22	
Resource area	1	43	
Resource area	1	44	
Cleaners Store	1	5	
Class Toilets	1 (female)	23	6 cubicles
	1 male)	21	4 cubicles + 2 urinals
Staff Toilets	1 (female)	6	2 cubicles
	1 (male)	4	cubicle

1.2 The school's approved enrolment of 175 does not reflect the accommodation currently in use at the school and the enrolment history of the school. Table 2 below shows the school's enrolment history over the past ten years.

Year	NU	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Total (excl NU)
2018/2019	22	15	16	17	14	16	17	16	111
2017/2018	16	14	18	15	13	18	16	10	104
2016/2017	N/A	18	14	12	18	16	10	11	99
2015/2016	N/A	18	14	18	17	9	13	10	99
2014/2015	N/A	12	15	15	8	9	9	11	79
2013/2014	N/A	16	16	9	9	9	10	8	77
2012/2013	N/A	15	9	9	8	10	8	14	73
2011/2012	N/A	10	11	7	10	9	14	10	71
2010/2011	N/A	11	7	10	9	13	10	5	65
2009/2010	N/A	8	9	9	14	10	4	15	69
2008/2009	N/A	10	10	16	11	6	15	12	80

1.3 Map 1 below shows the location of Killyleagh Integrated Primary School and its relative proximity to the closest alternative primary provision in the area.

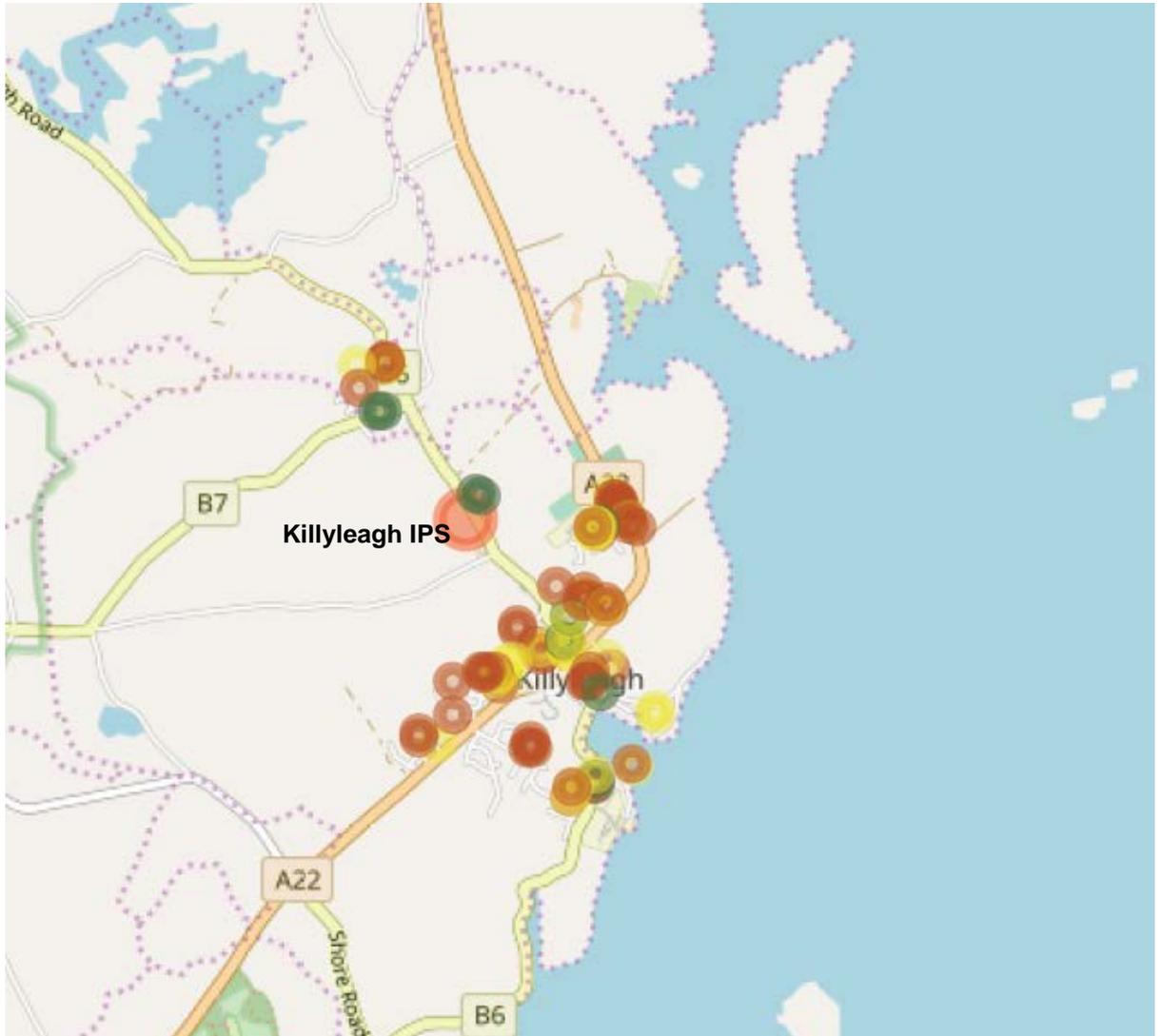
Map 1 – Location



1.4 Map 2 below shows the distribution of the pupils that attend Killyleagh Integrated Primary School, based on the 2016/17 census data. The majority of the pupils that

attend the school live within the village with the remaining pupils residing in the immediate countryside.

Map 2 – Distribution



- 1.5 Table 3 below shows the application history for Killyleagh Integrated Primary School – based on a five year average the school would attract 14 first preference applications.

Year	1st Pref	Total	Admitted
2018	15	15	15
2017	13	13	14
2016	15	15	18
2015	15	15	18
2014	11	11	12
2013	16	16	16
2012	14	14	15
2011	10	10	10

- 1.6 Table 4 below lists the alternative primary schools within 4 - 5 mile radius of the school.

Primary School	Approved Enrolment	Approved Admission	Distance from Killyleagh IPS	2017/18 Admission	2017/18 Enrolment	Available Places
Derryboy	95	15	3.9	5	62	33
Glasswater	97	14	4.2	16	104	0
St Mary's Killyleagh	30	219	0.9	9	88	131
St Joseph's, Crossgar	163	23	4.4	8	89	74
Cedar Integrated	196	28	4.6	30	201	0

- 1.7 As stated previously the school's current approved enrolment does not reflect the accommodation presently available and the Authority believes the approved enrolment and admissions figure should be adjusted to a level more in keeping with the available accommodation and the long-term needs for the area.

An assessment of the last three years verified admission figures, ie 2015/16 to 2017/18, and applying the Department of Education methodology to calculate a school's long-term enrolment, gives a figure of 117 - this places the school just into the 5 class base category. However the Authority believes an admission of 18 and enrolment of 126 would allow the school some degree of flexibility for the potential for future growth.

2.0 SUSTAINABILITY ASSESSMENT

2.1 Killyleagh Integrated Primary School's actual enrolment is below the 105 required in the SSP however the school is newly transformed to an integrated provider and the enrolment of the school has been growing in recent years. The Authority believes that the school will continue to expand and will comply with the SSP enrolment criteria in the near future. Each SSP criteria is as follows:

1. Quality of Education – the ETI inspection of June 2016 noted that

“The quality of the learning and teaching is now good; all of the lessons observed during the follow-up inspection were highly effective.”

2. Stable enrolment Trends –In 2017/18 the school had 104 primary aged pupils enrolled – the school's enrolment is slightly below the 105 threshold as defined in the SSP criteria for a rural school. However it is anticipated that the 2018/19 enrolment will meet this criteria as the number of year 7 pupils leaving in June 2018 was lower than the number of year 1 pupils to start in September 2018.

3. Sound Financial Position – the school has maintained a healthy financial position for a number of years and remains in surplus - in March 2018 the school had a surplus of £84,157.

4. Strong Leadership and Management – the ETI report noted that:

“The quality and effectiveness of leadership and management is now very good. The senior leadership team works strategically and effectively to set a culture of high expectation.”

5. Accessibility – the school is located in an area which can be accessed by foot, private car and bus. The majority of the pupils live within the village.

6. Strong Links with the Community – Killyleagh Integrated Primary School has been located within Killyleagh for a number of years and has strong links with the local community and local schools. The parents are an active part of the school and contribute to the overall school community.

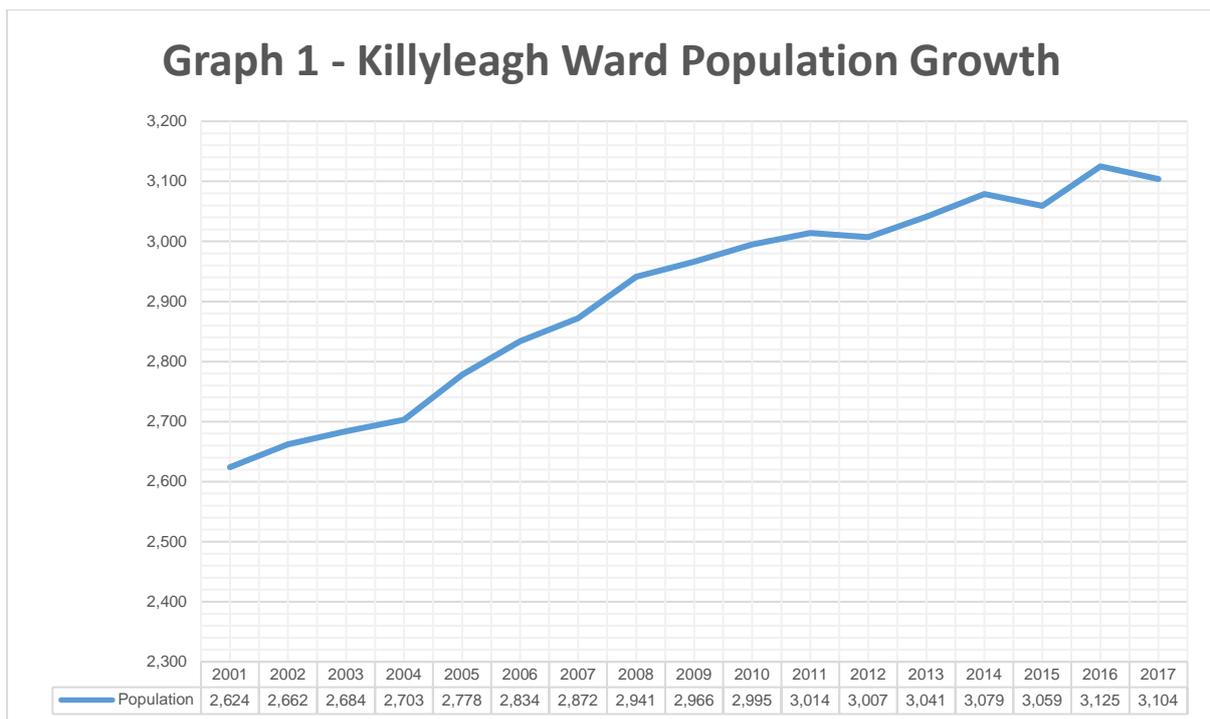
3.0 AREA PLANNING IMPACT

3.1 Killyleagh Integrated Primary School is not mentioned within the 2017/18 or 2018/19 Action plan in relation to the modification of the school's admissions and enrolment figures. It will be included within the 2019/20 plan.

The issue has arisen due to the inclusion of the school in the second tranche of the Schools' Enhancement Programme and the need to ensure the capital investment in the school meets the long-term accommodation needs for the integrated provider.

3.2 The school transformed to a controlled integrated provider in 2016 by way of the approval of Development Proposal 423. Since the approval the school's enrolment has improved and it is anticipated the 2018/19 enrolment will be above the 105 sustainable school's enrolment threshold however the school currently has an approved enrolment of 175 and has never managed to achieve this figure.

3.3 Killyleagh is located within Killyleagh ward which has been growing over the years, as shown in Graph 1, with a total growth of approximately 18.29% between 2001 and 2017.



- 3.5 Table 5 below shows the number of live births within the Killyleagh ward as well as the immediate wards adjoining Killyleagh from where the primary school would attract some of its pupils. The table also shows the years the children sought, or will be seeking, a primary 1 place most likely at one of the schools in the area.

Table 5 – Live Births															
	2001	2002	2003	2004	2005	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Killyleagh	46	38	30	45	39	41	41	48	34	39	32	44	34	24	46
Derryboy	35	29	36	36	39	32	30	30	30	28	32	34	26	33	29
Total	81	67	66	81	78	73	71	78	64	67	64	78	60	57	75
Primary 1 Year Start	2013/ 14	2014/ 15	2015 /16	2016/ 17	2017/ 18	2018/ 19	2019/ 20	2020/ 21	2021/ 22	2022/ 23	2023/ 24	2024/ 25	2025/ 26	2026/ 27	2028/ 29

- 3.6 In the context of area planning a decrease in the approved enrolment at Killyleagh Integrated Primary School is not expected to adversely impact on the local population ability to access integrated education – as shown, the school's current approved enrolment of 175 has never been achieved and the decrease in the enrolment figure to a level more in keeping with the long-term needs for the area is appropriate.

In addition there is unfilled provision available in the controlled and maintained providers in the area, as indicated under Table 4.

4.0 RATIONALE FOR PROPOSAL

- 4.1 Demand for places at Killyleagh Integrated Primary School has been increasing however the current approved enrolment of 175 is not in keeping with the long-term need in the area.
- 4.2 The Authority believes that adjusting the approved enrolment to 126 from 175 is the most appropriate action to meet the long-term need for integrated provision in the area. This figure is still above the current enrolment of the school and will allow the school some degree of flexibility for possible future expansion without putting in place additional places which will never be utilised.

5.0 EDUCATIONAL IMPACT

- 5.1 The adjustment of the approved enrolment of Killyleagh Integrated Primary School to a level more in keeping with project need will not have a detrimental impact on the standard of education presently provided at the school.
- 5.2 The quality of education provided at the school will continue to improve as outlined under 2.1 and the needs of the pupils will be met at Killyleagh Integrated Primary School.

6.0 IMPLEMENTATION PLAN (IF THE PROPOSAL IS APPROVED)

- 6.1 The proposal has an effective date of September 2019, or as soon as possible thereafter.
- 6.2 As stated under Section 7.0 the Authority is progressing a SEP scheme which will result in the school having access to improved accommodation suitable for a 5 class base school.

7.0 RESOURCE IMPLICATIONS

- 7.1 The Department of Education has announced that Killyleagh Integrated Primary School has been included within the second phase of the School Enhancement Programme and the Authority is progressing with a feasibility study to ascertain the most appropriate way to meet the accommodation needs of the school.
- 7.2 The study will be progressing on the assumption of a school with an approved enrolment of 126, ie a 5 class base school, plus a nursery and funding for the works will be from the SEP budget.
- 7.3 There will be no impact on the staffing required at the school.

APPENDIX A

SITE AND ACCOMMODATION INFORMATION IN SUPPORT OF A DEVELOPMENT PROPOSAL

In order for the Development Proposal to be considered information regarding current accommodation provision is required. Pages 1-6 of this document must be completed and submitted along with the Case for Change to the Department.

The information provided will be used to form input from the Investment and Infrastructure Directorate regarding the Development Proposal.

Should the Development Proposal be approved this information will be used to inform the feasibility study regarding accommodation needs.

If you have any queries regarding completion of the form please contact the Estate Operations Team on 028 91 279514.

SCHOOL DETAILS:

Name of School: Killyleagh Integrated Primary School

Address: 12 Shrigley Road, Killyleagh

Postcode: BT30 9SR

Tel No: 028 4482 8522

Principal's name: Ms S McKirgan

Email address: jmilligan998@Killyleaghps.killyleagh.ni.sch.uk

No. of Teaching Staff:

ACCOMMODATION AND SITE INFORMATION - CURRENT PROVISION AND ADDITIONAL REQUIREMENTS

Primary Schools

No of :	Current Provision	Additional Requirement	Timescale for requirement			Comments – for completion by the Department
			Year1	Year 2	Year 3	
Classrooms (Include rooms currently used as classrooms and those which could be refurbished and reinstated as classrooms if currently used for another purpose)	<u>5</u>	<u>0</u>	<u>None</u>			
Resource Areas	<u>0</u>	<u>0</u>				
Multi-Purpose Rooms	<u>1</u>	<u>0</u>				
Multi-purpose Hall	<u>1</u>	<u>0</u>				
Library	<u>0</u>	<u>0</u>				
Staffroom	<u>1</u>	<u>0</u>				
Offices (Including Principal, VP, Secretary and General)	<u>2</u>	<u>0</u>				
Caretaker's Room	<u>1</u>	<u>0</u>				
Toilet Facilities:	Current provision	Additional Requirement	Year1 Year 2 Year 3			
Pupil toilets (cubicles)	<u>11</u>	<u>0</u>				
Pupil toilets (urinals)	<u>2</u>	<u>0</u>				
Staff	<u>3</u>	<u>0</u>				

Could the Development Proposal proceed without additional provision: Yes – no accommodation required

Use the space below, if required, to add any additional information, for example

- if the request relates to an Irish Medium Unit within a host school please provide additional details,
- Or if the request relates to accommodation or facilities not specified in the table above, such as Learning Support Units.

Please also use this space to detail if adaptation of existing accommodation is possible.

The school has been announced as a SEP project - the implementation of the proposal does not require accommodation however the SEP project will undertake all necessary works to resolve accommodation fallings.



Note cost estimates are not required from the school.

IMPLEMENTATION OF PROPOSED CHANGES - CONSIDERATION OF ADDITIONAL REQUIREMENTS

(NOTE THIS SECTION IS TO BE COMPLETED BY THE DEPARTMENT)

The changes proposed should be set out in the table below and should be based on the **minimum investment** required to produce a workable solution to the school's accommodation requirements.

In the Year column please provide a realistic timeframe for delivery, for example, modular accommodation will take approximately one year to install on site, permanent build extensions will take longer.

For any recommendations please ensure consideration has been given to the size and position of the site and provide confirmation in the Comments column that any additional accommodation/facilities will fit on the existing site, or provide details of additional site requirements.

The Comments column should also include any additional relevant information which may impact on the delivery, for example if any adverse site conditions exist or any contamination issues are known.

SITE INFORMATION

Please provide a site plan of the existing site and complete the table below where possible.